



# TOWN OF ELLINGTON

55 MAIN STREET • P.O. BOX 187  
ELLINGTON, CONNECTICUT 06029-0187

## BOARD OF FINANCE

ROBERT J. CLEMENTS  
Chairman

RICHARD J. CLEARY  
MARK A. JOYSE  
BARRY C. PINTO  
MICHAEL D. VARNEY  
JOSEPH E. WEHR

### SPECIAL MEETING TUESDAY, DECEMBER 22, 2009 MEETING MINUTES

**MEMBERS PRESENT:** R. Clements-Chmn, R. Cleary, M. Joyse, M. Varney,  
J. Wehr

**MEMBERS ABSENT:** B. Pinto

**OTHERS PRESENT:** N. DiCorelto-Finance Officer, M. Blanchette-First Selectman

#### Call to Order

Chairman Robert Clements called the meeting to order at 8:20 PM.

**Citizen's Forum - None**

#### Year End Transfers Requiring Town Meeting Approval

Mr. Clements told the Board that he had researched the overages in the accounts in question and went over each line item. The Town Counsel account included a lawsuit settlement, labor negotiations, foreclosures and contracts. The numbers for these unexpected items cannot be budgeted accurately and the Board needs to take into the account that the original budget was stripped back to a zero increase.

Police Special Duty for overtime is for police coverage for construction projects. The original budget was bare bones. It should be noted that there is a revenue item that offsets this budget that goes directly into the general fund. This year \$44,340 in fees were collected. The Equipment Maintenance account includes gas and diesel. The gas account offset the equipment repair account but the diesel gas account was over budget. The Finance Officer told the board that when he compiles the budget table for the new fiscal year he shows the projected overages in expenditures for the remaining current budget year.

Mr. Joyse stated that he has no quarrel with the expenditures; he is more concerned that the Board of Finance was not notified by the Department Heads that these line items would be overspent.

Mr. Clements continued. The Winter Maintenance budget was over spent due to the price of salt going up 60%.

Engineering and Inspections was over budget due to the shovel ready projects that had to be worked up to apply for the economic stimulus funds. The engineering had to be done to get the projects ready for submission.

The Library had to replace the elevator doors and the light fixtures which were not in the original budget. Sue Phillips told the chairman that her budget was a zero increase as instructed but that the age of the building makes that a problem as things break and arise.

The Town Hall account was over budget mainly due to the file server for the entire town going down. It cost \$46,000 for the server replacement and \$5,000 in labor to do the work. Other miscellaneous items that were unanticipated consisted of security, keys, lock problems and energy efficiency lighting changes.

Mike Varney asked what mechanism is in place so that the Board of Finance is notified of these accounts becoming over spent before the year end. First Selectman Blanchette stated that he is not sure at what point in the process the notification can occur. Some departments do not know where the funds will come from until the end of the year. He assured the Board that he will let them know as soon as possible. The First Selectman stated that with the new employees on board, including him, and coming from different environments this process will be changing. The Finance Officer stated that he will change the process for the future. The process is to go to the First Selectman and to the Finance Officer; they will then forward the information to the Board of Finance. First Selectman Blanchette is making himself available to Board of Finance by attending the meetings.

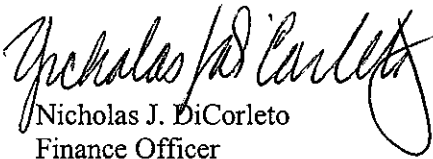
The complaint of not receiving the information in advance of the meetings was again reiterated. All agreed that this must also be changed.

**MOVED (CLEARY) SECONDED (VARNEY) AND PASSED UNANIMOUSLY TO APPROVE THE TRANSFER FROM FY 2008-09 GENERAL FUND BALANCE \$406,914 TO THE FOLLOWING ACCOUNTS 150-TOWN COUNSEL \$28,381; 331-POLICE SPECIAL DUTY \$44,340; 420-EQUIPMENT MAINTENANCE \$50,968; 439-TOWN ROAD AID-WINTER \$87,295; 480-ENGINEER & INSPECTIONS \$103,460; 610-HALL MEMORIAL LIBRARY \$28,213; 810-TOWN HALL \$64,257 AND TO SEND THESE TO A TOWN MEETING AS REQUIRED.**

#### **Adjournment**

**MOVED (JOYSE) SECONDED (CLEARY) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 9:10 PM.**

Submitted by:

  
Nicholas J. DiCorleto  
Finance Officer